

COMMITTEE STRUCTURE and REPRESENTATION

The Committee of the Whole will include all Trustees, and will include discussion on any matters pertaining to education, operations, transportation, and finance. In addition the following will establish Committees of the Board.

1. At the Inaugural and Organizational Meeting, the Standing Committees and the order in which they shall be either elected or appointed will be:

1.	Negotiations	(3 members)
2.	Professional Development	(1 member and alt.)
3.	Workplace Safety and Health	(1 member and alt.)

2. The Negotiations Committee will have representation from each ward. If more members have chosen to sit on a committee than the committee structure allows, all members shall cast one vote by secret ballot with names being their preference for the committee. The members receiving the most votes shall form the committee.
3. The Board by secret ballot, shall then choose committee chairpersons, one at a time, from the list of the committee members.
4. The Chairperson of the Board will act as Chairperson for all Ad Hoc Committees. All Ad Hoc committees will be ward represented and formed at the regular Board meeting unless deemed emergent then a special meeting shall be called to form a committee. Upon receipt and acceptance of their verbal/written report to the Board, an Ad Hoc Committee shall be discharged upon the completion of their functions.

If the Ad Hoc Committee is not reaffirmed/reappointed at the first regular Board meeting in November the committee will be deemed dissolved.

5.
 - i. All committee reports will be "received" by the Board. This procedure allows for the recording of the report in the official Board minutes. Receipt of a report indicates only that a report has been presented to the Board and the Board is aware of its existence.
 - ii. Any recommendations from reports have to be presented in motion form to be considered by the Board.
 - iii. In order to have a Standing Committee meeting, three members must be present.
6. Administrative support will be provided to all committees.

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