

## TRANSITIONAL PLANNING

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### **A. Early Childhood Transition Process**

1. Transitional Planning for children with special needs entering the school system should be initiated one year before school entry.
2. Information will be shared at the Early Childhood Committee meeting held in May one year before school entry.
3. The Assistant Superintendent of Student Services will then schedule a transitional planning meeting to identify the child's needs and plan for successful school entry.
4. A planning document will be completed. For more information please see:

*"Guidelines for Early Childhood Transition for School for Children with Special Needs"*

### **B. Students with Special Needs Reaching 16 Transition Process**

1. Transitional planning is mandated for all students 16 years of age or older who require government supports after leaving school.
2. The case manager initiates this process by arranging a transitional planning meeting, including parents and other agency representatives as appropriate, during the student's 16<sup>th</sup> year.
3. The student's transition planning team continues to meet at least once per year until the student graduates from school.
4. For more information please see:

*"Manitoba Transition Planning Process Support Guidelines for Students with Special Needs Reaching Age 16"*