

RESPONSIBILITIES AND GUIDELINES FOR CLASSROOM TEACHERS

1. To conduct the classroom in accordance with the Public Schools Act, the Educational Administration Act, Turtle Mountain School Division Policy and regulations and procedural guidelines therein;
2. To maintain responsibility for ensuring the development of educational programming for all children on the classroom register;
3. To collect information from observation, informal assessment and diagnostic teaching to assist in the identification process of exceptional needs;
4. To consult with the school student services team so as to facilitate identification of the specific learning needs; through the classroom profile process;
5. To ensure the parent/guardian are notified of concern regarding student's needs and to acquire written parental permission for additional assessment when necessary;
6. To monitor the progress of the student's IEP and to request relevant professional assistance as required;
7. In conjunction with the student services team to regularly revise and maintain a written individual education plan for students identified as requiring extensive program modifications.