

## ASBESTOS CONTROL PROCEDURE

### PURPOSE

Many construction and insulation materials contain asbestos. These materials, if removed or disturbed in an uncontrolled manner, can release asbestos fibers into the air, possibly causing a health hazard. The disturbance and mishandling of asbestos-containing materials (ACM) can result from activities performed in close proximity to and not necessarily on asbestos-containing insulation materials. All Turtle Mountain School Division (The Division) personnel working with, or in proximity to where there is a likelihood of disturbance to the friable asbestos products must be informed by their Supervisors of the known and/or potential hazards associated with this exposure.

### DEFINITIONS

**Asbestos:** The fibrous form of mineral silicates that belong to the serpentine or amphibole groups of rock-forming minerals, including actinolite, amosite (brown asbestos), anthophyllite, crocidolite (blue asbestos), chrysotile (white asbestos), and tremolite; or any combination of two or more of these.

**Friable Asbestos-Containing Material:** Non-banded asbestos fabric; *or* material that contains more than 1% asbestos by weight and is in the form of powder; *or* can be crumbled, pulverized, or reduced to powder by hand pressure when dry.

**Non-Friable Asbestos-Containing Material:** Material that contains more than one percent (1%) asbestos by weight; and in which the asbestos fibers are bonded by cement, vinyl, resin, or other similar materials.

### ASBESTOS INVENTORY IDENTIFICATION PROCEDURE

1. As per the *Workplace Safety and Health Manitoba Regulation 217/2006 Part 37*, The Division shall prepare an inventory of all the asbestos-containing material in the workplace.
  - 1.1 This inventory shall be collected and maintained by the Divisions Health and Safety Officer or designate.
  - 1.2 This inventory shall be documented using the Asbestos Tracking Form.
  - 1.3 The Asbestos Tracking Form will be maintained by updating any asbestos-containing material added to the school/department or removed from the school/department.
  - 1.4 At least annually, the school/department shall inspect all its inventoried asbestos products and complete the Record of Re-Inspection of Asbestos-Containing Material.
  - 1.5 Any asbestos-containing items that appears to be damaged or breaking down shall be removed as soon as possible by a certified company whose employees have been trained in asbestos abatement.
  - 1.6 The Record of Re – Inspection shall be kept at the site and a copy shall be forwarded to the Supervisor of Transportation.

## CONSTRUCTION PROCEDURE

2. All materials that are suspected to contain asbestos shall be treated as if they do contain asbestos until such time as they are tested and proven not to contain asbestos.
  - 2.1 In the cases of suspected asbestos materials, a sample shall be obtained following The Divisions Safe Work Procedure for procuring an asbestos sample (this should be done by a maintenance worker or designate).
  - 2.2 Any suspected asbestos shall be brought to the attention of the divisions Health and Safety Officer or designate.
  - 2.3 This sample shall be sent to an approved identification lab to identify the percentage of asbestos present.
  - 2.4 All results of positive asbestos-containing samples shall be kept on file for thirty (30) years from the date the record is made.
3. Any asbestos-containing items that appears to be damaged or breaking down shall be removed as soon as possible by a certified company whose employees have been trained in
  - 3.2 The Divisions must ensure that every process carried out on The Divisions property is done so in such a manner as to prevent, to the extent possible, an asbestos-containing material from becoming airborne in the workplace. Asbestos abatement.
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  - 3.1 All work done on non-friable asbestos-containing material or friable asbestos-containing material shall be outsourced to a certified company whose employees have been trained in asbestos abatement.

## RESPONSIBILITIES

4. The Divisions Health and Safety Officer or Designate shall be made aware of all abatement projects that will be performed on the Division property.
  - a. 4.1 The Divisions Health and Safety Officer or Designate shall ensure all occupants in the building are made aware of any scheduled abatement.
  - b. 4.2 The Divisions Health and Safety Officer or Designate or company doing the abatement shall notify the Manitoba Director of Workplace Safety and Health at least five (5) days before beginning the work to alter, renovate, or demolish a building or structure that has asbestos-containing material.
  - c. 4.3 Any abatement or removal of asbestos-containing material must be completed in a manner that does not create a risk to the safety or health of any person.