

DELEGATIONS AND PETITIONS

1. The Secretary-Treasurer shall be notified, in writing, at least 7 days prior to an individual or group requesting to present before the Board. Information shall include the topic to be presented, the name of the spokesperson, as well as the anticipated number of participants in the delegation.
2. All presentations are expected to be a maximum of fifteen minutes and a copy of the submission is to be left with the Secretary-Treasurer after the presentation.
3. The delegation will be heard for information purposes only. The Board will determine if any action is necessary.
4. Following a presentation by a delegation, Trustees may ask questions for points of clarification only.
5. The Board does not distribute the brief or petition to the public. However, copies are made available for public perusal.
7. If the delegation is anticipated to be larger than the Board Room can accommodate, the chairperson may call the meeting in another larger location to hear the delegation.

Cross Reference:

Amended Date: October 12, 2016

Policy Review Date:

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