

## ASSESSMENT

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Teachers are expected to provide instruction based on the curriculum for every student in their classroom. This includes differentiated instruction and adaptations to assist the students to meet expected learning outcomes. When assessment required, it should be completed by qualified classroom teachers, student services personnel, and specialists, such as clinicians and therapists.

The following steps indicate the sequence of intervention, referral and assessment for student(s) struggling to meet expected learning outcomes at grade level: (not all steps may be required):

- Classroom teacher and resource teacher complete classroom profile October/November.
- Classroom teacher consults and collaborates with the school team and parent; the school team may include: classroom teacher(s), resource teacher(s), guidance, administrator(s) and other in-school support staff.
- Adaptations and differentiated instruction are provided and documented by classroom teacher (adaptation form completed by classroom teacher with parental consent);
- Further consultation and collaboration with school team which may result in additional adaptations or a referral to Student Services;
- Completion of an in-school referral form;
- Possible referral to Student Services for assessment or specialist assessment (psychologist, speech and language, OT, PT) – clinician referral packages to be completed by the school team and parents;
- Implementation of programming recommendations and/or the development of an IEP/IBP and student specific outcomes;
- Student’s IEP/BIP is prepared with parents, students (when appropriate), teachers, Student Services, clinicians and other specialists as directed by the principal;
- Implementation, monitoring, and evaluation of the IEP/BIP by the above stated team members;
- Regular meetings will be scheduled to allow for information sharing and updating of the IEP/IBP and student’s progress and outcomes.

Once the assessment is completed, the results will be placed in the student’s pupil file (or support file). Information will not be available to any individual/agency outside the school division, without an authorization of release/request information form completed and signed by the parent/guardian.