

Severe Injury at School

1. Convene School Crisis Response team and enact crisis response team.
2. Notify siblings of the injured at school and inform principals of schools where other siblings attend.
3. Inform all staff and students of the accident.
4. Identify distressed students and staff (witnesses, close friends, siblings, etc.) and provide counselling as required.
5. Prepare a statement for the media and a fact sheet to respond to telephone inquiries.
6. Visit injured students in hospital.
7. Debrief School Team.
8. Complete Critical Incident Report. (2B)